

Special Issue Guidelines and Proposal Form

IEEE Antennas and Propagation Magazine

Those interested in guest editing a special issue for possible publication in the IEEE Antennas and Propagation Magazine (APM) must submit a proposal to the Editor-in-Chief.

Types of Special Issues:

1. **Special Section** – 3 to 5 papers all published together in a single issue. Other regular feature papers will likely be published in the same issue, but the special section will be highlighted and have special design elements to separate it from the other papers, as well as a Guest Editorial.
2. **Special Issue** – 6 to 8 papers all published together in a single issue, accompanied by a Guest Editorial.
3. **Special Series** – 6 to 8 papers, with a single paper being published per issue over the course of multiple issues, accompanied by short Guest Editorials for each paper.

For ease of writing, we will refer to “special issue” in this proposal form, but we will mean special section/issue/series, unless otherwise specifically stated.

Review Process:

In order to protect the anonymity of the Guest Editors in the review process and to keep the quality of contributions high (by allowing our Guest Editors to anonymously reject under-the-standard contributions if necessary) our practice is that a **certain percentage of the papers of our special issues is not handled by the Guest Editors but by one of our Associate Editors or by the Editor-In-Chief**. If you decide to be the only Guest Editor, this percentage will not be lower than 50% in the case of a full special issue or lower than 25% in the case of a special section.

For protecting your own anonymity in the editorial process and to increase the quality of the contributions, it is very important that you please explain the above very well to your prospective authors. The authors should be aware also that special issue contributions undergo a rigorous review process and some of them have been rejected in the past.

The editorial process will otherwise proceed in accordance with the usual standards and timeline of other APM feature articles. The entire review process will proceed through ScholarOne (<https://mc.manuscriptcentral.com/apm-ieee>), and guest editors will be given Editor privileges for the duration of the review process.

Paper format:

- The standard length of a special issue paper is **10 pages** (one-column AP Magazine template) or less for the main paper. You, as the Guest Editor, can extend this limit to 14 pages in exceptional circumstances but we kindly ask you to do that only in very exceptional cases.

- The style of the paper should be as written for a Magazine, which means that the text of the main paper should be understandable to the general audience of the Antennas and Propagation Society with little specific background in the topic and technical detail should be kept to a minimum. **There is a limit of a maximum of 6 equations** allowed for the main paper.
- All more technical details, mathematical developments, extra experiments, multimedia, and more specialized content addressing those interested in going deeper in the topic of the paper (such as equations, proofs, etc.), must be included in a **mandatory online supplementary section** for each paper. There is no page limit for this section. The supplementary section will be linked to the main paper on IEEE Xplore, and we will include a QR code in the printed magazine that will point directly to it.

Please also share these guidelines with your prospective authors, as papers that do not follow these guidelines will receive a request for revision or rejected.

Special Issue Proposals

Article proposals should be e-mailed directly to the Editor-in-Chief:

Prof. Francesco Andriulli (apm-eic@ieee.org)

And CCed to the Editorial Assistant of the Magazine:

Ms. Christina Tang-Bernas (tangbern@usc.edu)

The proposal should include the following information:

- **Tentative Title for the Special Issue**
- **Format of Choice:** please choose Special Section, Special Issue, or Special Series
- **Short Abstract**
- **List of Guest Editors:** For each guest editor, please include (1) current position and number of years in the field, (2) a list of relevant papers (no more than 20) showing the guest editor's recognized expertise in the specific the special issue's topic, and (3) any other element you wish to mention showing the international reputation of the guest editor in the field
- **Tentative List of Main Prospective Authors:** All articles should be of archival standard, so we prefer authors to be a recognized expert and established researcher in the proposed topic. Successful proposals often include authors from several institutions and countries.